

Arthur D. Little, Inc. ACORN PARK · CAMBRIDGE MASSACHUSETTS 02140 · (617) 864-5770

December 7, 1976

STAT   
Intelligence Community Staff  
Washington, D.C.

STAT Dear

C-80183

Arthur D. Little, Inc., is pleased to submit herewith this proposal to assist you in your study of the utilization of manpower in the Defense Intelligence Agency.

Statement of Work

We propose to assist you in your review of DIA's mission and manpower needs. To accomplish this, we will meet periodically with your staff to provide advice and suggestions on procedures, data needs, and conceptual frameworks for review of the DIA manpower audit, analysis of DIA missions and manpower needs, identification of undesirable duplication within the Community, and how to proceed in the future with a Community-wide effort of this sort.

Staffing of the Study

Mr. William E. Kriegsman, Vice President in charge of our Washington Office, will be the Project Director. He will be assisted in the conduct of the study by Dr. Davis B. Bobrow of the University of Maryland, and Dr. Clay T. Whitehead of Allison Technical Services. Biographies of these individuals are attached. If other individuals are needed to assist in this study, we will submit their names to you for approval prior to their commencing work.

Reports

During the period of performance, meetings with you would be arranged at appropriate intervals to discuss the progress of our efforts. In addition, we will submit, as may be mutually agreed, memorandum reports concerning specific matters of interest to you.

Performance Period

The work described above will commence on December 7, 1976 and be completed by February 28, 1977.

December 7, 1976

- 2 -

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[Redacted]  
Intelligence Community Staff

Consideration

We would expect to devote our best efforts to the performance of the proposed assignment on a cost-plus-fixed-fee (term type) basis at a total estimated price of \$25,018. We propose to devote a level-of-effort of approximately 342 man-hours ( $\pm 10\%$ ) of direct labor, including consultant and subcontractor. Because of the nature of the proposed assignment, we cannot guarantee the accuracy of these estimates relating to time and amounts, but they do represent our best estimates at this time. The details comprising total estimated price are included in the attached Contract Pricing Proposal (Optional Form 60).

Method of Payment

Invoices will be submitted monthly, and will be payable on receipt.

Classification

This proposal is based upon a security level of Top Secret.

This proposal is firm for a period of sixty (60) days.

Arthur D. Little, Inc., looks forward to undertaking this interesting assignment in your behalf. Any additional information about this proposal or the company will be furnished upon receipt of your request.

Very truly yours,

[Redacted Signature]  
Todd C. DeBinder  
Director, Government Contracting

TCdeB/ems

attachment:  
Optional Form 60 -  
Contract Pricing Proposal (1)